

PERSONAL PROFILE

Photo

Admission No. Grade Sec

Full Name :

Blood Group: Height : cm Weight kg

Date of Birth : Aadhaar No:

Allergies (if any) :

Community : Religion :

Father's Name : Mob.:

Father's Occupation :

Father's E-mail ID :

Mother's Name : Mob.:

Mother's Occupation :

Guardian's Name : Mob.:

Residential Address :

.....

Telephone No.:

Sibling Name : 1. 2.

Sibling Name : 3. Mob.:

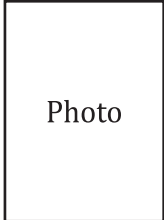
School Name :

Class : Sec.:

I have read the school rules and regulations myself along with my child and I will abide by it.

Signature of Parent.....

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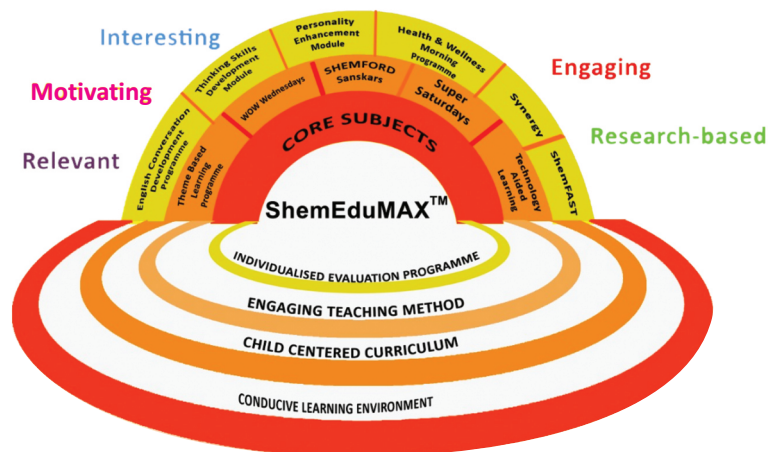
Signature of Parent.....

SHEMFORD INTRO

SHEMFORD Futuristic Schools where learning comes alive!

“Tell me and I will forget, show me and I may remember, involve me and I will understand”

Condensed in this Chinese proverb, is the basic approach of teaching at SHEMFORD. This practical approach to learning is reflected in our thoughtfully designed, innovative research-based ShemEduMax™ curriculum, taught through engaging methods with personalized assessment in a conducive learning environment. The core subjects are supplemented with the development of Design & IT skills’ and ‘Life-Long Learning Skills’. Further, our curriculum assists to inculcate essential ‘Habits of Mind’, process skills, positive attitude and human values. This enables the child to maximise his/her potential and evolve as a self-confident, self-assured, emotionally balanced and a contributing citizen.



OUR MANAGING DIRECTOR'S DESK

Mr. AMOL ARORA
Managing Director
SHEMROCK & SHEMFORD
Group of Schools



After establishing a landmark in the field of 'Preschool Education', we realized that there is a scope for bringing the same stress-free learning to the 10+2 school segment. In fact, parents tell us that they would like the same quality of learning to continue after their children graduate from SHEMROCK and that is why we embarked on establishing a nationwide chain of formal schools under the brand "SHEMFORD" (ford meaning 'path') i.e. after the 'rock' solid foundation at SHEMROCK, children can find their own 'path' at SHEMFORD. The essence of learning at SHEMFORD is best captured by its motto – "Where Learning Comes Alive!"

SHEMFORD is powered by our unique research-based school system, Shem EduMAX™ which integrates Conducive Learning Environment, Innovative Curriculum, Engaging Teaching Methods and Personalised Assessment, to make learning Interesting, Engaging and Motivating.

Designed by award winning educationists of India, ShemEduMAX™ school system has been developed after many years of in-depth research and first-hand teaching experience.

We welcome you to our website – where through words and pictures, we have tried to capture the essence of SHEMFORD.

FOUNDER & DIRECTOR'S DESK

Mrs. MEENAL ARORA

**Founder & Director
of Shemford Futuristic School
& Executive Director of
Shemrock Pre School**



Mrs. Meenal Arora is a P.G. Researcher in Education Leadership & Management at University of Nottingham, UK is a Management Post Graduate from the reputed Shri Ram College of Commerce (Delhi Univ.). Founder Director of SHEMFORD Futuristic Schools & Executive Director of SHEMROCK Preschools, she is the primary force behind the development of the ShemEduMAX(TM) School System & Curriculum which is based on the latest research findings and changing needs and is implemented across all SHEMROCK & SHEMFORD branches. Mrs. Meenal Arora has been honoured with several prestigious awards like '100 Women Achievers Award', by the Ministry of Women and Child Development, Govt. of India, the 'Indo Global Exemplary Educationist Award' at the International Education and Leadership Summit Awards 2016, the "Award for Outstanding Contribution to Education" at South Asia Education Summit Awards 2015 and many more. An enthusiastic writer as well, she has been consistently providing articles on parenting and many more topics related to children, which are regularly published in leading newspapers and monthly magazines like Women on Top, The Progressive Teacher, Grehlakshmi, Grehshobha, Bindiya, The Perfect Woman, etc.

OUR CHAIRMAN'S DESK

Mr. K. M. SUBRAMANIAN
Founder & Chairman



Welcome to the Happy World of Learning

I feel happy and proud that you and your child belong to the SHEMFORD family. SHEMFORD is a dynamic educational community, created by the interaction of dedicated organisers, enthusiastic parents and committed faculty.

The vision of SHEMFORD extends beyond the narrow walls of classroom and textbooks. In SHEMFORD, we believe that education is about preparing and equipping young people for life and not just for school. With this philosophy as our inspiration, SHEMFORD provides a stimulate environment where children enjoy learning and are encouraged and challenged to perform to the best of their abilities, in all areas of our extensive curriculum. In the SHEMFORD environment children feel comfortable and happy in their surroundings while they gain a range of experience both inside and outside the classroom, learning to accept responsibility, estabilishing self - discipline and gaining self - confidence.

At SHEMFORD, we have always believed that both teachers and parents play an important role in the growth and development of a child and it is only through open communication, fruitful discussions and active participation that we can together lay a strong foundation for our children.

Once again, as your child is entering our fascinating world, we look forward to take him/her on a journey which is enjoyable, enriching and rewarding.

OUR PRINCIPAL'S DESK

Welcome to Shemford Futuristic School, Vaniyambadi. Established in 2012, Shemford Futuristic School, Vaniyambadi, proudly steps in to the 13th years of excellence in education. Since its inception, the school has been dedicated to fostering holistic development, academic distinction, and a nurturing environment that empowers students to excel. Over the years, the school has evolved into a learning community, embracing innovation while upholding strong values. As we commemorate this milestone, we reaffirm our commitment to inspiring young minds and shaping future leaders with unwavering dedication and passion.



At the school, we take immense pride in being a leading CBSE institution that offers a dynamic, hands-on, and joyful learning experience. Our campus buzzes with energy and creativity, providing students with vibrant learning spaces designed to inspire imagination, foster innovation, and ignite a lifelong love for learning.

Our interdisciplinary approach seamlessly integrates science, technology, the arts, and mathematics, creating a rich and inclusive curriculum that caters to a diverse range of interests and abilities. Whether it's building a robot, composing music, or solving complex problems, our students are actively engaged in learning that is relevant, meaningful, and future-ready. We place equal emphasis on wellbeing and holistic development. Our dedicated team of qualified and passionate educators is committed to nurturing each child's unique potential.

Strong partnerships with parents and families are fundamental to our school's continued success. We deeply value the collaboration between home and school, and strive to create a nurturing and empowering environment where every student can thrive.

I warmly invite you to visit Shemford Futuristic School, Vaniyambadi and experience firsthand the energy, innovation, and excellence that define our learning community.

Warm Regards,

Mr. C. ASHOK, M.Sc., B. Ed.

Principal

Shemford Futuristic School, Vaniyambadi.

Mobile: 8300836368 | Email: principal@shemfordvaniyambadi.com

OUR VICE PRINCIPAL'S DESK

Welcome to Shemford Futuristic School, Vaniyambadi.



At Shemford Futuristic School, Vaniyambadi, we strive towards nurturing mindful global citizens. We have a strong legacy and an established track record of providing a quality education to our students. In a constantly changing world, where exponential technologies are knocking at our door, we, as educators are challenged to empower our students with the requisite fluencies, dispositions, skills, values and ethics that will hold them in good stead.

At Shemford Futuristic School, we provide personalized, digital-driven learning that is rooted in our school Education philosophy of seeing genius in every child. The school's curriculum and pedagogical practices provide opportunities for students to become self-aware, resilient and self-regulated learners.

As we move ahead into our second decade, we look forward to embracing new ways of learning and being. We endeavour to build learning communities defined by individualism and reflective practice, where each student strives to excel in the best ways possible. We are committed to developing each of the students into outstanding scholars and successful graduates – good human beings who act as role models for the wider community. To that end, our focus is on instilling in our student's values and life skills that will equip and empower them to be the leaders of tomorrow.

Education is the greatest adventure anyone can embark upon – so, join us in this adventure. Welcome to Shemford Futuristic School, Vaniyambadi. The Future is here!

Kind Regards,

Mr. MUHAMMED AEJAZ, M.A., M.Ed.

Vice Principal

Shemford Futuristic School, Vaniyambadi.

Mobile: 8300836368 | Email: viceprincipalshemford@gmail.com

SCHOOL MANAGEMENT & OFFICE BEARERS

We are extremely fortunate in having an enthusiastic Board of Directors and Office Bearers who are committed in maintaining and furthering the success of our school. They work hard in numerous ways and meet informally with parents during the year to hear their views and discuss any issues.

OUR MANAGEMENT KURINJI EDUCATIONAL AND CHARITABLE TRUST



Mr. K.M. Subramanian
Chairman



Mr. R. Kirubakaran
Secretary



Mr. R. Satji Kumar
Treasurer



Er. P. Kanagaraj
Vice Chairman



Mr. V.K. Anand
Vice Chairnan



Mr. R. Singaravelan
Joint Secretary



Mrs. S. Kayalvizhi
Joint Secretary



Dr. G. Srinivasan
Executive Member



Mr. S. Thirumalaivasan
Executive Member



Mr. T. N. Ganapathi
Executive Member

Members

Mr. Y. D. Kirubanandam
Dr. A. V. Dinesh Rajasekar
Mr. C. Mani
Mrs. Cathrin Georgina Leo
Dr. G. M. Vidhyanandhini

Mr. B. Shanmugam
Mr. T. N. D. K. Arun
Kumari. V. Yazhini
Mr. R. Sivakumar
Mr. C. Shanmugam

Mr. K. C. J. Venkatesh
Mr. R. Srinivasan
Dr. S. Arun Dilip
Mr. M. Sivakumar
Dr. Inbasekaran

ACADEMIC COUNCIL

Mr. Ashok. C	Principal
Mr. Muhammed Aejaz. P	Vice Principal
Mr. Karthick. S	Administrative Officer
Mr. Parthiban. G	Senior Secondary Co-ordinator
Mr. Divakar. K	Middle School Co-ordinator
Ms. Rajalakshmi. R	Upper Primary School Co-ordinator
Ms. Anjali. J	Lower Primary School Co-ordinator
Ms. Reona. J	KG Co-ordinator

ENGLISH DEPARTMENT

Mr. Muhammed Aejaz. P	M.A., M.Ed.
Ms. Leka Mohan. B	M.A B.Ed.
Ms. Saranya. G	MA, B.Ed.
Ms. Vaideeswari. V	M.A M.Ed.
Ms. Saraladevi. T	M.A., B.Ed.

TAMIL DEPARTMENT

Mr. Suresh. G	B.Lit., M.A(Ta), M.A(JMC), M.Phil., B.Ed., D.Ed.,
Ms Sangeetha. V	M.A, M.Phil., B.Ed.
Ms. Kavitha. M	M.A., B. Ed., D. T. Ed.

HINDI DEPARTMENT

Ms. Rajalakshmi. R	B.A, D.T.Ed.
Ma Poonam Tirkey	B.Sc.
Ms Surekha	B.A.

MATHS DEPARTMENT

Mr. Samudi. M	M.Sc., B.Ed.
Ms. Ayisha Siddique. S	B.A.
Ms. Bagyalakshmi. V	B.Sc., B.Ed.
Ms. Priyadharshini G	M.Sc., B.Ed.

SCIENCE DEPARTMENT

Mr. Ashok. C	M.Sc., B.Ed.
Mr. Prabhu. M	M.Sc., M.Sc., B.Ed., DCA.
Mr. Divakar. K	M.Sc., M.Phil., B.Ed.
Mr. Vijayakumar. R	M.Sc., M.Phil., B.Ed.
Ms. Anjali. J	B.Sc., DECE
Mrs. Manvizhi. G	B.E.
Mr. Mohamed Mujahid M. A	B.E., B.Ed., M.B.A

COMMERCE & HUMANITIES DEPARTMENT

Mr Elango. R	M.A. (Eng.), M.A. (Pub. Admn.), MBA.
Mr. Parthiban. G	M.A, M.Phil., B.Ed.
Mr. Asrar Ahmed. P	M.Com.
Mr. Veeramani. G	B.Sc., M.A., M.Phil., M.Ed.
Ms. Shameena Akther	M.Com., M.Ed.

COMPUTER DEPARTMENT

Mr. Srimi Eniyan. L	M.E., B.Ed.
Mrs. Asha Arthi	B.E.

KG DEPARTMENT

Ms. Reona. J	Dip.Pri.Ed., M.A.
Ms. Aswini. S	B.A.
Ms. Kiruthika. R	M.Sc., B.Ed.
Ms. Priyadharshini. M	B.A., B.Ed.

PET DEPARTMENT

Mr. Akbar Basha B.Com., NIS.
Ms. Trisha B.Sc., B.P.Ed.

LIBRARIAN

Mr. Mohan. N M.A, M.Phil., MLIS., B.Ed.

ADMINISTRATION

Mr. Siva. K MCA., M.Sc., M.Phil., M.Ed.
Mr. Karthick. S M.Sc., M.Phil., B.Ed.
Mr. Murali. P M.Com., B.Ed.
Ms Priyanga. S B.A.

OFFICE ASSISTANTS

Mr. Sekar. P
Mr. Krishnamoorthi. N

SPECIAL ACTIVITY STAFF

Mr. Kannan	Karate & Archery
Mr. Arun	Western Dance
Ms Sasikala	Yoga
Mr Vijay Amirtharaj	Music
Mr. Ponnarasu	Silambam
Ms. Priya	Classical Dance
Ms. Chitra	Art & Craft
Mr. Ramesh Babu	Archery & Shooting
Mr. M. Venkatesan	Skating

INTEGRATED COACHING WING

Mr. Ashok. C Principal
Mr. Vijay Kumar. R Neet & JEE Coordinator
Mr. Prabhu. M
Mr. Samudi. M
Mr. Divakar. K

EXAMINATION CELL

Controller of Examinations
Mr. Asrar Ahmed. P

Asst. Controller of Examinations
Mr. Parthiban. G
Mr. Divakar. K
Ms. Rajalakshmi. R
Ms. Anjali. J

COUNSELLING, GUIDANCE AND COMPLAINT CELL

Mr. Elango. R
Ms. Leka Mohan. B
Ms. Sangeetha. V
Mr. Srini Eniyan. L

FIELD VISIT COMMITTEE

Mr. Karthick. S
Mr. Siva. K
Mr. Elango. R
Mr. Suresh. G

PARENT - TEACHER ASSOCIATION

Mr. Ashok. C Principal
Mr. Muhammed Aejaaz. P Vice Principal
Mr. Singaravelan School Joint Secretary
Mr. Siva. K Office Representative
Ms. Srini Eniyan. L Teacher Representative
Ms. Vellai Selvi. R Parent Representative
Mr. Babu. K Legal Advisor

DISCIPLINE COMMITTEE

Mr. Ashok. C
Mr. Muhammed Aejaaz. P
Mr. Vijayakumar. R
Mr. Akbar Basha.
Ms. Saranya. G

ANNUAL PROGRAMME COMMITTEE

Mr. Ashok. C
Mr. Muhammed Aejaaz. P
Mr. Parthiban. G
Mr. Asrar Ahmed
Mr. Rajalakshmi. R
Ms. Anjali. J
Ms. Reona. J

EXTRA-CURRICULAR ACTIVITIES COMMITTEE

Mr. Suresh. G (NSS)
Mr. Elango. R (NSS)
Ms. Surekha. (Scouts)
Ms. Poonam Tirkey. (Guides)
Mr. Akbar Basha. (Drill)
Ms. Trisha (Drill)

WEB & MEDIA COMMITTEE

Mr. Asrar Ahmed. P
Mrs. Manvizhi. G

TRANSPORT COMMITTEE

Mr. Singaravelan. R (School Joint Secretary)
Mr. R. Sivakumar (Executive Member)
Mr. Siva. K

STUDENT/STAFF WELLBEING COMMITTEE

Dr. Srinivasan. G (Executive Member)
Mr. Murali. P
Ms Priyanga. S

GIRLS STUDENT'S GRIEVANCE REDRESSAL

Mrs. Priyanga
Ms. Trisha
Ms. Vaideeswari. V



SHEMFORD
FUTURESTIC SCHOOL
(Affiliated to CBSE, New Delhi - Affiliation No. 1930564)

SINCE 2012

CONGRATULATIONS
Sparkling Performance in CBSE Exams Grade XII & X 2024-2025 of Our Shemstars

Integrated
NEET & JEE
Classes from IX to XII
HOSTEL FACILITY AVAILABLE FOR BOYS

1st
Ranking
Job
Govt. of India

3rd
Ranking
Job
Govt. of India

15 Students got MBBS Seat in Govt Medical College.
02 Students Cleared JEE Advance.
Collaborated With IIT Madras For School Connect Program

9894129508, 8300836368
maoshemfordvnb@gmail.com

Kurinji Nagar, Chinnakallupalli Village, Kalendra Post,
Vaniyambadi - 635 751. Tirupattur District.

தமிழ் தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
த மி ழ ண ங் கே க !
உன் சீரிளமைத் திறம்வியந்து
செயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே! வாழ்த்துதுமே!

—மனோன்மணியம் பெ.சுந்தரனார்

NATIONAL ANTHEM

ENGLISH VERSE

Jana Gana Mana Adhinaayak Jaya Hey,
Bhaarat Bhaagya Vidhaataa
Panjaab Sindhu Gujarat Maraatha,
Draavid Utkal Banga
Vindhya Himaachal Yamuna Ganga,
Uchchhal Jaladhi Taranga
Tav Shubh Naamey Jaagey,
Tav Shubh Aashish Maage
Gaahey Tav Jayagaathaa
Jana Gana Mangal Daayak,
Jaya Hey Bhaarat Bhaagya Vidhaataa
Jaya Hey, Jaya Hey, Jaya Hey,
Jaya Jaya Jaya, Jaya Hey

HINDI VERSE

जन गण मन अधिनायक जय हे
भारत भाग्य विधाता।
पंजाब सिन्धु गुजरात मराठा
द्रविड़ उत्कल बंग।
विंध्य हिमाचल यमुना गंगा
उच्छल जलधि तरंग।
तव शुभ नामे जागे
तव शुभ आशीष मागे।
गाहे तव जयगाथा।
जन गण मंगलदायक जय हे
भारत भाग्य विधाता।
जय हे, जय हे, जय हे
जय जय जय जय हे॥

FLAG SONG

தாயின் மணிக்கொடி பாரீர் - அதைத்
தாழ்ந்து பணிந்து புகழ்ந்திட வாரீர்

ஓங்கி வளர்ந்ததோர் கம்பம் - அதன்
உச்சியின் மேல் வந்தே மாதர மென்றே
பாங்கி னேழுதித் திகழும் - செய்ய
பட்டொளி வீசிப் பறந்தது பாரீர் ! (தாயின்)

கம்பத்தின் கீழ் நிறறல் காணீர் - எங்கும்
காணரும் வீரர் பெருந்திருக் கூட்டம்
நம்பற்க் குரியர் அவ்வீரர் - தங்கள்
நல்லுயிர் ஈந்தும் கொடியினைக் காப்பார். (தாயின்)

PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give respect to my parents, teachers, and all elders; and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.

SCHOOL PRAYERS

Morning Assembly Prayer

Dear Lord! and the father of all, be in our midst now to guide us in all that we do and say. Help us to focus-our hearts and minds, now onwards we are about to learn. Inspire us as we listen and write. Guide us by an eternal light as we discover more about the world around us. Give us the grace to grow in wisdom and knowledge so that we may serve you and our country

Lunch Prayer

Thank you God for the world so sweet.

Thank you God for the food we eat.

Thank you God for the birds that sing

Thank you God for everything

Evening Prayer

O God, the source of all knowledge, help us in remembering what we have learnt. Forgive us for our shortcomings and give us the courage to follow the path of truth' School is over for today, we have done our work and play. Before we go, we come to say, Thank you God for the beautiful day.

Examination Prayer

Lord of wisdom; bless me, as I am going to write my examination. Enlighten me to remember all that, I have studied and do my paper well. Bless me with the fruits of my work, help me to overcome temptations, and do my exam with honesty. With your blessings and guidance O Lord! I know I will do my best today.

SCHOOL SONG

Bless this school, O Lord ! We pray,
May it shine night and day
May its message spread far and wide,
O lord! Please always be at its side.
Bless us Lord, we may spread its name,
With honour, respect and earning fame.
O Great God in the heaven above,
Shower it with your blessings and your love



OUR SCHOOL AT A GLANCE

Our School

Shemford Futuristic School, Vaniyambadi is a part of Shemford Futuristic School, Delhi which is run by KURINJI EDUCATIONAL TRUST. It was started in the year 2012-2013.

Infrastructure

The School is situated on the top of the hill, away from the hustle-bustle of the city, yet easily accessible from both Vaniyambadi and Tirupattur. The ambience of our school is very serene and peaceful, free from pollution, which enhances active learning among our children.

Facilities

To make learning interesting, engaging and motivating for our children, we offer the following facilities at our school.

- Spacious & Well-maintained AC classrooms
- Well -equipped library
- Computer lab
- Large playground
- Facilitated Science Labs
- Central Govt. Sponsered ATL LAB
- Smart boards & AV Rooms
- Special play area for KG kids
- Special activity room for KG kids
- Hi-tech Outdoor Auditorium
- 24 x 7 - 360 Day CCTV Surveillance

Extra Curricular Activities

To enhance physical, moral and mental growth of our children, we offer a wide range of extra-curricular activities like:

Yoga, Karate, Horse Riding, Music, Dance (Classical & Western), Skating, Archery, Gun Shoot, Silambam, Art & Craft.

Transport Facilities

The school buses are available for all the nearby villages of Vaniyambadi, Tirupattur, Ambur, Alangayam and Natrampalli

WORKING HOURS

Class Timings

Classes KG to V : Monday to Friday from 9.30 am to 3.50 pm

Classes IX to XII : Monday to Saturday from 9.30 am to 3.50 pm

Note : Students should not arrive earlier and not leave later than the mentioned time as supervision is unavailable beyond that time.

Office Timings

Monday to Saturday : 9.30 am to 4.30 pm

(Expect Third Saturday and Public holidays)

Meeting Hours with Principal

Should obtain prior permission through slip from Office.

Monday to Friday : 3.00 pm to 4.00 pm

TIMINGS	SESSION
09.15 - 09.30	Prayer
09.30 - 10.15	I Period
10.15 - 11.00	II Period
11.00 - 11.10	INTERVAL - I
11.10 - 11.50	III Period
11.50 - 12.30	IV Period
12.30 - 01.00	Lunch
01.00 - 01.40	V Period
01.40 - 02.20	VI Period
02.20 - 02.30	INTERVAL - II
02.30 - 03.10	VII Period
03.10 - 03.50	VIII Period
03.50 - 04.00	Dispersal

SCHOOL UNIFORM

It is compulsory for every student to be dressed in full uniform. Students without proper uniform will not be allowed in the classroom.

Formal Uniform

KG

Girls

Lemon Yellow Shirt with Brown Checked Sandal Pinafore
--

Boys

Lemon Yellow Shirt with Brown Checked Sandal Trousers
--

PRIMARY

Girls

White half-sleeves Shirt with Brown Checked Sandal Skirt

Boys

White half-sleeves Shirt with Brown Checked Trousers

MIDDLE & HIGH

Girls

White top with Brown beige checked Sleeveless Coat and Brown beige bottom
--

Boys

White half-sleeves shirt with Brown beige pants

HIGHER SECONDARY

Girls

White three-fourth top with bluish Grey coat and bluish grey bottom
--

Boys

White full hand shirt and bluish Grey pants
--

Note : Customized Shoes with Cream socks and school belt are mandatory.

SPORTS UNIFORM

From KG to class XII: House colour T-shirt and white pants

White socks and white canvas shoes

Students must wear their uniforms with pride and ensure that they look neat and presentable all times.

DISCIPLINE :**SANCTIONS AND DISCIPLINE POLICY FOR STUDENTS :****General Discipline :**

- On reaching the school the students should form a line and proceed to their respective classrooms in silence.
- Pupils must be in their classrooms by the first bell at 9.10 am.
- Utilize the morning time for silent study till the bell goes for prayer / assembly.
- At the second bell, on the days when there is school assembly, all should march to the place assigned to their respective classes at the assembly ground/hall
- At the third bell all should stand up for prayer.
- At the end of the day before the students disperse, there will be a thanks- giving Prayer.
- Show respect to your Principal, Teachers, Non-Teaching staff and elders by greeting them.
- Respect each other and always lend a helping hand.
- Stand still during prayer & National Anthem, wherever you are.
- Be eco-friendly and keep your school campus neat.
- Students in School uniform are not expected to loiter in the shops, hold birthday parties or any treats for friends in the restaurants.
- Be in a line and in perfect silence while moving out from the class to the lab, auditorium or play ground.
- Be honest in the examination halls, malpractice of any sort will be seriously dealt with.
- On entering the lab and the library, students should keep their shoes outside.
- Don't dash and hit against other.
- Learn to use polite expressions like 'sorry', 'please', 'thank you', 'welcome' etc as and when they are required.

COMMUNICATION

- English is the medium of communication and so it is mandatory that all the students speak English in the school premises.
- Always use polite words when you communicate with others.
- Insulting and abusive expressions are strictly forbidden in the school premises.

CODE OF CONDUCT

- Students should be habitually clean and neatly dressed. No student should come without school uniform.
- Boys should wear vests under their shirts.
- Boys are not expected to wear low waist trousers in the school.
- No girl is permitted to let hair loose in the class
- Girls of classes 1-12 may neatly braid their hair and use brown ribbon.
- Gold ornaments are not allowed in the school.
- On special occasions students should wear modest dresses. Sleeveless tops, tight bottoms, party wear etc are not allowed in the school.
- Any students who requires exemption from wearing uniform for a specific period should get written permission from the principal.

IN THE CLASSROOM

- Arrange the classroom neatly before the class.
- Do not litter papers and sweet wrappers.
- White / Blackboard, chalk, table and chair are meant only for teachers.
- Benches and desks should be kept neat.
- Scribbling and drawing on the desks and walls will be seriously dealt with.
- Bring only study materials to the classroom.
- Cell phones, CD, pendrive, memory card, I pod and such other gadgets are strictly forbidden in the classroom and school compound.
- All the students should stand up and wish the teachers when they enter the class and should thank them when they leave.
- Students are not expected to stand around the teachers table to clear the doubts or for any other purpose.
- Going to toilet frequently during the class time is not advised.
- Students are not expected to come out of the classroom after every period and roam about on the corridor.
- After the breaks, the students should enter the classroom at the bell without fail.
- In the absence of teacher, the prefect needs to maintain discipline till the substitute teacher comes.
- Munching or chewing during the class hours is not allowed.
- No pupil should disturb other classes at work on flimsy pleas like getting the loan of pencils, pen or book etc from any of his / her friend.
- Throwing things like pencil, eraser, ruler, books etc, on others should be avoided.

IN THE CLASSROOM

- Be attentive in the class. Misbehaviour of any sort will be seriously dealt with.
- Strict discipline should be observed in the class room.
- During intervals students are advised not to play inside the classrooms or to run across the corridors or in the auditorium.
- Always keep to the left while walking along the corridors.
- Don't drag your feet while walking along on the verandah.
- Don't move about in clusters or club together.
- Do not lean and stamp on the wall.
- Don't jump up and try to hit the objects or roof-overhead.
- Students are not expected to enter the staff room unnecessarily or stand in groups in front of it. In case of necessity, only one student is expected to enter.

AN APPEAL TO PARENTS / GUARDIANS

- It is established fact that education begins at home. Whole hearted co-operation of the parents is highly essential for the proper grooming of the child.
- To ensure that their ward brings text books, note books and other study materials to school according to the time table provided.
- To check the handbook daily, give your consent or signature wherever necessary.
- To encourage your ward to participate in school activities.
- To bring to the attention of the principal and teachers any peculiar habits or traits of character that they find in their ward.
- Principal may be contacted only on urgent and pressing matters.
- Make sure that you attend all the meetings convened to discuss the progress of your ward.

AN APPEAL TO PARENTS / GUARDIANS

- To ensure that your ward is not breaking the school properties.
- Students should not use two wheeler / four wheeler's. Coming to school on two wheeler is strictly prohibited.
- Parents can make use of the interactive website facility – The URL of our website is www.shemfordvaniyambadi.com
- A parent who wants to meet the teacher during the working hours should fill a format and get it signed by the principal. The format is available in the school office.
- Put up a request letter for early leaving, if the parents wants to take his / her ward early on a working day.
- Parents should not send anyone else to collect their ward / wards during school hours. They should come personally and meet the principal incase of an emergency.
- Co-operate with school authorities in grooming the child to become a good citizen.

ADMISSION

- Students are admitted to the school at the beginning of every academic year. New admissions are made on the basis of the student's performances in the school they studied last and also on the basis on their performance In the entrance test. As per rules new students will be admitted to lower KG during the month of October of the previous academic year.
- Admission to other standards may be given according to the availability of seats based on an entrance test held during the last week of February or in the first week of March.

LEAVE OF ABSENCE

- Regular attendance is expected for every student. No student should absent himself / herself from class without the prior permission of the class teacher or principal. If prior permission cannot be obtained for reasons beyond control, an application for leave (in due form) signed by the parent / guardian should be sent to the principal on the first day of attending class.
- In case of absence for more than one day, a leave letter should be attested by the principal.
- In case of absence owing to illness, a medical certificate should be submitted.
- No leave of absence will be granted for monthly or terminal examination. Absence for test and examinations will be considered a serious breach of school discipline. In case of illness, a medical certificate should be sent.
- No student will be sent home, even in urgent need unless a duly authorized person comes to take him / her home.

NOTE TO PARENTS

In order to achieve our aims, we would like your help in ensuring that our children follow all school rules.

Please also to keep in mind the following: Improper conduct reflecting character, persistent irregularity, continual neglect of studies, disobedience, insubordination and disrespect towards any staff member, malpractice during tests and examinations, theft, immoral behaviour and other various intentional offences will lead to disciplinary action.

Parents are requested to co-operate with the school authorities by enforcing regularity and discipline, by ensuring that children prepare their lessons and try taking an active interest in the activities of the school.

Parents are informed that remarks by the teachers are made in the student's Almanac, when necessary.

Parents are requested to check the Almanac and sign it, to indicate that they have seen the remarks.

Parents are expected to sign, at least, once a fortnight the exercise books of their children, their periodic progress reports or any other similar documents, when requested to do so.

Parents/guardians are requested not to apply for leave of absence for their children or ask to see them. during lessons, unless absolutely necessary.

If a student is likely to be absent due to illness for a long period, the principal must be informed in writing as soon as possible to request leave of absence.

Parents/guardians are especially requested to notify the school immediately of any changes in their email address and telephone numbers.

Parents/guardians are requested not to send the children to the school for at least a fortnight after they have recovered from infectious or contagious diseases like chicken pox, measles, mumps, etc., and until they are medically fit.

They should bring the necessary medical certificate of fitness to school and hand it over to the School Nurse before reporting to Class.

Parents/guardians or other persons are not permitted to see the teachers during school hours without the permission of the Principal/Vice Principal/Supervisor(s).

On urgent matters, the staff may be seen by prior appointment, when they are free. Parents may meet the Principal or Vice Principal between 4.00 pm and 4.30 pm.

Parents are welcome to call on the principal in the office by appointment when they visit the school. Parents/guardians are expected to ensure that their children/wards leave the school premises no later than fifteen minutes after the school gets over.

Students are expected to wait inside the school premises. The school is not responsible for students who are waiting outside the school premises.

Attention to Circulars: Parents are requested to read carefully all circular letters/notices issued by the school from time to time, and take action promptly. Timely action on these is in the interest of the children.

Please refer to the Circulars sent by the school and not what is circulated in the social media.

Correspondence: All letters concerning children should be addressed to the "PRINCIPAL" by designation and not by name. It will be of great help if parents state in their letter the class and section of the child. Parents are requested not to enter their child(ren)'s classroom without permission.

Parents and Visitors are requested not to use their Mobile Phones inside the School Buildings and at School Programmes.

Special Leave: Parents/guardians are requested to refrain from asking for special leave of absence to attend weddings of other than the child's own brother or sister or for religious ceremonies, social functions and domestic celebrations as leave for such purpose is normally not granted during term time.

Valuables: Children are not allowed to bring any valuable articles such as expensive cameras, costly watches, transistors, radios, jewellery, cassette recorders, audio and video cassettes, floppy disks, mobile phones, etc., with them.

Attendance: Attendance on the day of reopening is compulsory.

Absence due to illness or for any other reason should be intimated at once as prior permission is required even for a short period of a day or two.

Permission for children to leave school early, except for valid reasons, is normally not granted.

Please note that a circular will be sent which has to be duly signed by parents if a child has to stay back in school after regular school hours or has to come to school on a holiday.

Health Issues Leave:

Information about unusual health problems should also be shared with school staff.

All such information will be treated in strict confidence and remedial measures taken in order to ensure the child's comfort and well being.

The principal will always welcome your suggestion, comments and opinion. Do feel free to see or write to the principal.

In Shemford Futuristic School, we believe that nothing much can be achieved without the support of the parents and any personal information regarding their ward's Personal Health and wellbeing disclosed by the parent will be maintained confidential by the school.

5. All leave applications should bear the signature of parents, or, in their absence of guardians, who are directly responsible for the child

MISCELLANEOUS

1. Classrooms must be kept tidy. Text-books and exercise books must not be defaced in any way. Walls desks, chairs and cupboards or any other object in school must not be defaced and must be kept tidy
2. Lights, fans and air conditioners must be switched off and windows and doors must be closed when the classroom is not in use. This is the responsibility of the students.
3. No student may tamper with or operate any electrical fitting.
4. Litter: All waste paper and waste material must be put in the proper receptacle. Students must make a point of picking up and disposing of litter and caring for the appearance of the school.
5. Breakages: Any breakages of, or damage to school property must be reported immediately to the Class teacher and the school office. The charge debited to the student will depend on the circumstances and nature of the damage, and on the promptness with which it is reported.
6. Literature: No boy or girl may possess any literature without having it approved and signed by the Class Teacher or English or second language teachers, as appropriate. Unsigned literature will be confiscated and disciplinary action will be taken.

7. Losses: All loss should be reported at once to the office and any unclaimed article found on the school campus must be taken to the office and deposited there.
8. Use of chewing gum anywhere in school is prohibited.
9. ANY MATERIAL RELATED TO THE SCHOOL (School LOGO, School Name etc.) MAY NOT BE UPLOADED ANYWHERE, ESPECIALLY ON ANY SOCIAL NETWORKING SITE WITHOUT PERMISSION FROM THE SCHOOL AUTHORITIES.

SCHOOL RULES

1. All students come under school rules from the beginning of the journey to school until the end of their journey back home.
2. All students should, maintain a high standard of discipline at all times in particular during school hours
 - a) They should show consideration for the needs of others;
 - b) They should take pride in their personal appearance;
 - c) They should greet all elders, teachers, administrative staff and visitors.
 - d) Boys must stand up at the approach of ladies and gentlemen of their acquaintance.
3. Prefects are responsible for the discipline of the school and for the enforcement of all rules

DRESS

1. Students should always be dressed in the prescribed school uniform or Sports uniform wherever applicable
2. Informal dress is permitted only on certain excursions/expeditions/outings.
3. All the buttons, except the top one, of the shirt should be fastened.
4. Clothes and shoes not of the regulation pattern, or, in any way, unsuitable, will not be allowed.

5. All boys must have regulation haircut (side burns and long hair on the nape, mush-room cut, crew cut, etc. are forbidden). Beard or stubble is not permitted.
6. Students are allowed to wear coloured clothes on their birthday. However, please note the clothes have to be formal, befitting a school.

LEAVE OF ABSENCE

1. No leave will normally be granted during term time.
2. No student should leave the school premises during the school hours without the written permission of the Principal/Vice Principal.
3. Except for duly approved reasons, the extension of Leave is not permitted. Latecomers after Leave, who have not been granted leave of absence, may have their names struck off the rolls.
4. Application for medical leave should always be accompanied by a medical certificate from a registered medical practitioner.

CALENDAR 2025 - 2026

DATE	DAY	JUNE	DATE	DAY	JULY
01.06.2025	SUN		01.07.2025	TUE	National Doctor's Day
02.06.2025	MON		02.07.2025	WED	
03.06.2025	TUE		03.07.2025	THU	
04.06.2025	WED		04.07.2025	FRI	
05.06.2025	THU	School Reopening / World Environment Day	05.07.2025	SAT	
06.06.2025	FRI		06.07.2025	SUN	Muharram
07.06.2025	SAT	Bakrid / World Food Safety Day	07.07.2025	MON	
08.06.2025	SUN		08.07.2025	TUE	
09.06.2025	MON		09.07.2025	WED	
10.06.2025	TUE		10.07.2025	THU	
11.06.2025	WED		11.07.2025	FRI	World Population Day
12.06.2025	THU		12.07.2025	SAT	
13.06.2025	FRI		13.07.2025	SUN	
14.06.2025	SAT		14.07.2025	MON	
15.06.2025	SUN		15.07.2025	TUE	Kamarajar Birth Day
16.06.2025	MON		16.07.2025	WED	
17.06.2025	TUE		17.07.2025	THU	
18.06.2025	WED		18.07.2025	FRI	
19.06.2025	THU		19.07.2025	SAT	
20.06.2025	FRI		20.07.2025	SUN	
21.06.2025	SAT	International Yoga Day	21.07.2025	MON	
22.06.2025	SUN		22.07.2025	TUE	
23.06.2025	MON		23.07.2025	WED	
24.06.2025	TUE		24.07.2025	THU	
25.06.2025	WED		25.07.2025	FRI	
26.06.2025	THU		26.07.2025	SAT	
27.06.2025	FRI	Islamic New Year	27.07.2025	SUN	
28.06.2025	SAT		28.07.2025	MON	Periodic Test- 1 Starts From Grade I - XII
29.06.2025	SUN		29.07.2025	TUE	
30.06.2025	MON		30.07.2025	WED	
			31.07.2025	THU	

CALENDAR 2025 - 2026

DATE	DAY	AUGUST	DATE	DAY	SEPTEMBER
01.08.2025	FRI		01.09.2025	MON	
02.08.2025	SAT		02.09.2025	TUE	
03.08.2025	SUN	Friendship Day	03.09.2025	WED	
04.08.2025	MON		04.09.2025	THU	Teacher's Day Celebrations
05.08.2025	TUE		05.09.2025	FRI	Teachers Day / Milad un Nabi / Onam
06.08.2025	WED		06.09.2025	SAT	
07.08.2025	THU		07.09.2025	SUN	
08.08.2025	FRI		08.09.2025	MON	International Literacy Day
09.08.2025	SAT	Raksha Bandhan / First PFM	09.09.2025	TUE	
10.08.2025	SUN		10.09.2025	WED	
11.08.2025	MON		11.09.2025	THU	
12.08.2025	TUE		12.09.2025	FRI	
13.08.2025	WED		13.09.2025	SAT	
14.08.2025	THU		14.09.2025	SUN	
15.08.2025	FRI	Independence Day	15.09.2025	MON	
16.08.2025	SAT		16.09.2025	TUE	
17.08.2025	SUN		17.09.2025	WED	
18.08.2025	MON		18.09.2025	THU	
19.08.2025	TUE		19.09.2025	FRI	
20.08.2025	WED		20.09.2025	SAT	
21.08.2025	THU		21.09.2025	SUN	Periodic test 2 Starts From Grade I - XII
22.08.2025	FRI		22.09.2025	MON	
23.08.2025	SAT		23.09.2025	TUE	
24.08.2025	SUN		24.09.2025	WED	
25.08.2025	MON		25.09.2025	THU	
26.08.2025	TUE		26.09.2025	FRI	
27.08.2025	WED	Vinayaga Chathurthi	27.09.2025	SAT	World Tourism Day
28.08.2025	THU		28.09.2025	SUN	
29.08.2025	FRI	National Sports Day	29.09.2025	MON	
30.08.2025	SAT		30.09.2025	TUE	
31.08.2025	SUN				

CALENDAR 2025 - 2026

DATE	DAY	OCTOBER	DATE	DAY	NOVEMBER
01.10.2025	WED	Saraswathi Pooja / Aayudha Pooja	01.11.2025	SAT	
02.10.2025	THU	Gandhi Jayanthi Holiday / Vijayadasami	02.11.2025	SUN	
03.10.2025	FRI		03.11.2025	MON	
04.10.2025	SAT		04.11.2025	TUE	
05.10.2025	SUN		05.11.2025	WED	
06.10.2025	MON		06.11.2025	THU	
07.10.2025	TUE		07.11.2025	FRI	
08.10.2025	WED		08.11.2025	SAT	
09.10.2025	THU	World Post Office Day	09.11.2025	SUN	
10.10.2025	FRI		10.11.2025	MON	
11.10.2025	SAT		11.11.2025	TUE	National Education Day
12.10.2025	SUN		12.11.2025	WED	
13.10.2025	MON		13.11.2025	THU	
14.10.2025	TUE		14.11.2025	FRI	Children's Day Celebration Color Dress
15.10.2025	WED		15.11.2025	SAT	
16.10.2025	THU	World Food Day	16.11.2025	SUN	
17.10.2025	FRI		17.11.2025	MON	Model Practical for X & XII
18.10.2025	SAT		18.11.2025	TUE	
19.10.2025	SUN		19.11.2025	WED	
20.10.2025	MON	Deepavali / Colour Dress	20.11.2025	THU	
21.10.2025	TUE		21.11.2025	FRI	
22.10.2025	WED	Practice for Sports Day 2025	22.11.2025	SAT	
23.10.2025	THU		23.11.2025	SUN	
24.10.2025	FRI		24.11.2025	MON	
25.10.2025	SAT	Annual Sports Day 2025	25.11.2025	TUE	
26.10.2025	SUN		26.11.2025	WED	National Constitution Day
27.10.2025	MON	Model Exam X and XII (Tentatively)	27.11.2025	THU	
28.10.2025	TUE		28.11.2025	FRI	
29.10.2025	WED		29.11.2025	SAT	
30.10.2025	THU		30.11.2025	SUN	
31.10.2025	FRI				

CALENDAR 2025 - 2026

DATE	DAY	DECEMBER	DATE	DAY	JANUARY
01.12.2025	MON	World Aids Day	01.01.2026	THU	New Year's Day Holiday
02.12.2025	TUE	National Pollution Control Day	02.01.2026	FRI	
03.12.2025	WED	Term I Examination	03.01.2026	SAT	
04.12.2025	THU		04.01.2026	SUN	
05.12.2025	FRI		05.01.2026	MON	
06.12.2025	SAT		06.01.2026	TUE	
07.12.2025	SUN		07.01.2026	WED	Model Exam X and XII (Tentatively)
08.12.2025	MON	Model Exam X and XII (Tentatively)	08.01.2026	THU	
09.12.2025	TUE		09.01.2026	FRI	
10.12.2025	WED	Human Rights Day	10.01.2026	SAT	
11.12.2025	THU		11.01.2026	SUN	
12.12.2025	FRI		12.01.2026	MON	
13.12.2025	SAT		13.01.2026	TUE	
14.12.2025	SUN		14.01.2026	WED	Pongal / Traditional Dress
15.12.2025	MON	Practice for Annual Day 2025	15.01.2026	THU	Thiruvalluvar Day
16.12.2025	TUES		16.01.2026	FRI	Uzhavar Thirunal
17.12.2025	WED		17.01.2026	SAT	
18.12.2025	THU		18.01.2026	SUN	
19.12.2025	FRI		19.01.2026	MON	
20.12.2025	SAT	Annual Day 2025	20.01.2026	TUE	
21.12.2025	SUN		21.01.2026	WED	
22.12.2025	MON		22.01.2026	THU	
23.12.2025	TUE		23.01.2026	FRI	
24.12.2025	WED		24.01.2026	SAT	
25.12.2025	THU	Chirstmas	25.01.2026	SUN	
26.12.2025	FRI		26.01.2026	MON	Republic Day
27.12.2025	SAT		27.01.2026	TUE	Periodic Test 3 Starts From Grade I - XII
28.12.2025	SUN		28.01.2026	WED	
29.12.2025	MON		29.01.2026	THU	
30.12.2025	TUE		30.01.2026	FRI	
31.12.2025	WED		31.01.2026	SAT	

CALENDAR 2025 - 2026

DATE	DAY	FEBRUARY	DATE	DAY	MARCH
01.02.2026	SUN		01.03.2026	SUN	
02.02.2026	MON		02.03.2026	MON	
03.02.2026	TUE		03.03.2026	TUE	
04.02.2026	WED		04.03.2026	WED	
05.02.2026	THU		05.03.2026	THU	
06.02.2026	FRI		06.03.2026	FRI	
07.02.2026	SAT		07.03.2026	SAT	
08.02.2026	SUN		08.03.2026	SUN	Women's Day
09.02.2026	MON		09.03.2026	MON	
10.02.2026	TUE		10.03.2026	TUE	
11.02.2026	WED		11.03.2026	WED	
12.02.2026	THU		12.03.2026	THU	
13.02.2026	FRI		13.03.2026	FRI	
14.02.2026	SAT		14.03.2026	SAT	
15.02.2026	SUN		15.03.2026	SUN	
16.02.2026	MON		16.03.2026	MON	
17.02.2026	TUE		17.03.2026	TUE	
18.02.2026	WED	Ramzan Begins	18.03.2026	WED	
19.02.2026	THU		19.03.2026	THU	
20.02.2026	FRI		20.03.2026	FRI	
21.02.2026	SAT		21.03.2026	SAT	
22.02.2026	SUN		22.03.2026	SUN	
23.02.2026	MON		23.03.2026	MON	Term 2 Examination
24.02.2026	TUE		24.03.2026	TUE	
25.02.2026	WED		25.03.2026	WED	
26.02.2026	THU		26.03.2026	THU	
27.02.2026	FRI		27.03.2026	FRI	
28.02.2026	SAT		28.03.2026	SAT	
			29.03.2026	SUN	
			30.03.2026	MON	
			31.03.2026	TUE	

EXAM TIME TABLE & PORTIONS

EXAM :

DATE :

Date	Day	Subject

Portions	Subject Teacher Signature

Class Teacher's Sign

Parent's Sign

SUGGESTIONS FROM PARENT'S TO TEACHER'S

Date	Suggestions	Sign of the Parent	Teacher's Feedback with sign

SUGGESTIONS FROM TEACHER'S TO PARENT'S

Date	Remarks by Teachers	Sign of Teachers	Sign of Parent

2 pages

CLASS / SUBJECT TEACHER'S REMARKS

Date	Teacher's Remarks	Parent's Sign with feedback

ALMANAC DESIGNING COMMITTEE

Mr. Ashok. C

Principal

Mr. Muhammed Aejaz. P

Vice Principal

Mr. Karthick. S

Administrative Officer

Mr. Siva. K

Office Admin

Ms. Leka Mohan. B

Verification Committee

Mr. Elango. R

Verification Committee

Mr. Asrar Ahmed. P

Almanac Incharge